

**FAYSTON ELEMENTARY**  
**PTO**  
**December 10, 2013**

**Present:**

Jean Berthiaume, Doug Bergstein, Erika Lindberg, Jo Ann Billings, Cari Wilson, Sarah Stavrazy, Kitty Friedman

**Minutes:**

- Discussion of “Minutes Quick Survey” to continue going forward.
- Discussion of approval of the minutes. Decision to wait and approve next month when the minutes are available for circulation among PTO members.

**Principal's Report:**

- Jean Berthiaume updated the PTO about his visit to UVM with Corey Stevenson and her fourth grade son, Holden. The group received an update on the progress of UVM student service learning project to improve the playground. Jean reported that the informative meeting was a good validation of information gathered from the community in Winter, 2013. Jean proposed hosting Professor Stephanie Hurley and several of the UVM students at a January meeting to present their findings to the entire Fayston community. Proposed dates were given for a potluck on January 22, 28 and 29 at 6pm. Jean will confirm the dates as soon as he is able.
- A motion was made by Kitty and seconded by Sarah to accept the Principal's report. The Principal's report was accepted unanimously.

**Treasurer's Report:**

- PTO Treasurer, Doug Bergstein, presented the current status of PTO funds. The **Checking** account balance is **\$12,814.31** and the **Savings** account balance is **\$5425.13**.
- A motion was made by Sarah to accept the treasurers report and seconded by Erika. The Treasurer's report was accepted unanimously.

**Continuing Business Report:**

- Cari presented the Survey Monkey results regarding the “First Day of School Breakfast”. Overall the results were favorable and showed

favorable support for the breakfast. Cari estimated that we received responses from over one-quarter of our community. A discussion was held on how to present the survey results to the community.

Cari will send the survey results to Jean Berthiaume for distribution to the entire school community.

- The PTO annual support solicitation letter was discussed. Letters were signed at the end of the meeting for mailing to the community.
- Cari updated the PTO on the bylaws review process. Jean Berthiaume, Cari Wilson and Jill Ellis met on one occasion to begin the process of reviewing the bylaws to best reflect the PTO's needs. The next meeting of the bylaw committee will be December 18.
- Jo Ann updated the PTO on the Bookfair. The Bookfair was a success earning credits for the school to purchase additional Scholastic books. There will be a survey distributed to the parents about the Bookfair experience.
- Jean updated the PTO the ipad leases which was favorably voted upon by the PTO on November 12, 2013. In November, the PTO approved \$3984 to lease 8 ipads over 3 years (\$498 per ipad). It was discovered after the PTO meeting that the minimum lease for educational ipads is 10. A discussion was held whether to approve an additional 2 ipads for lease or purchase 8 ipads outright. The cost per ipad of \$498 was the same in either scenario and included Appicare. The PTO decided lease 10 additional ipads, increasing the previously approved amount by 2 ipads. Sarah made a motion and Doug seconded the motion to increase the ipad lease to 10 ipds with an annual cost to the PTO of \$1660 per year with a total cost of \$4980 over three years. The motion passed unanimously.
- Sarah made a motion to approve the continuing business report and Kitty seconded. The Continuing business report was accepted unanimously.

### **Committee Reports:**

- Cari met with other PTO presidents in the Valley. A representative of the Lake Monsters baseball team met with the group to discuss fundraising. For a 2014 game, tickets will cost \$6 and 50% of each ticket will go to the school. Tickets are transferable to another evening if buyers are unable to use them on the group event night. A tentative event date was discussed among the PTO presidents of June, 2014.
- Sarah made a motion to accept the Committee Reports and Jo Anne seconded. The Committee Reports was accepted unanimously.

### **New Business:**

- Town Meeting Day Luncheon was discussed. It was determined that we need to recruit a volunteer to help coordinate the annual luncheon held at the school on Town Meeting Day. The PTO will put a blurb in the newsletter in addition to reminding parents about the import of attending Town Meeting in order to vote on the school budget.
- Cari proposed a change to our meeting date. Tentatively, meetings will be changed to the 3rd Wednesday of each month.
- A motion to accept the New Business Report made by Erika and seconded by Jo Ann. The report was accepted unanimously.

A motion to adjourn the meeting was offered by Erika and seconded by Jo Ann.

**Meeting Adjourned 7:17pm**

